

## MINUTES

### TECHNICAL COORDINATING COMMITTEE

Wednesday, March 18, 2020

### VIRTUAL MEETING DUE TO COVID-19 PANDEMIC

#### Members:

Phillip Graham	City of Concord
Susie Morris	Cabarrus County
Ed Muire	Rowan County & Town of Cleveland
Stuart Basham	NCDOT Div. 10
Jason Hord	Town of Granite Quarry
Fred Haith	NCDOT Div. 9
Franklin Gover	Town of China Grove
Wilmer Melton	City of Kannapolis
Erin Burris	Town of Mt. Pleasant
Justin Crews	Town of Rockwell

#### Others:

Phil Conrad	CRMPO Director
Connie Cunningham	MPO Staff
Phil Collins	Cabarrus County
Loretta Barren	FHWA
J. Scott Miller	NCDOT Div10
Phillip Craver	NCDOT Div 9
Zac Gordon	Kannapolis
Gretchen Coperine	Kannapolis

### Call to Order

The March 18, 2020 meeting of the Cabarrus Rowan MPO TCC was called to order by Cabarrus Rowan MPO TCC Vice Chair Mr. Phillip Graham. After welcoming the members, Vice Chairman Graham called the roll of eligible TCC members and determined that a quorum was met. Vice Chairman Graham continued by asking if there were any adjustments to the meeting agenda. With none heard, he asked if there were any speakers from the floor. With none being heard, Vice Chairman Graham moved to the next item.

### Approval of Minutes

TCC Vice Chairman Graham called the TCC members' attention to the meeting minutes of the January 15, 2020 TCC meeting included in their meeting packets. Vice Chairman Graham asked if there were any corrections or additions to the minutes. With no corrections or additions being heard, Mr. Wilmer Melton made a motion to approve the minutes as amended. Mr. Franklin Gover seconded the motion and the TCC members voted unanimously to approve.

### FY 2020-2021 DRAFT UPWP

CRMPO Executive Director Phil Conrad reported to the members that each year the Cabarrus-Rowan MPO develops and adopts a unified planning work program (UPWP). The UPWP is the MPO budget and follows the state fiscal year 2020-2021 and identifies the planning tasks,

responsible agencies and the funding sources for regional transportation planning activities to be conducted within the planning area during the fiscal calendar year.

Director Conrad then called members' attention to Attachment 3A in their packets which was the detailed line by line budget for their review. Phil explained that the UPWP identifies the planning tasks, responsible agencies and funding sources for regional transportation planning activities to be conducted within the planning area during the next fiscal year. Phil went on to say that these projects include MPO planning activities conducted by local agencies, the NCDOT and a line item for Regional Model and MTP Maintenance. Phil reviewed the budget line item by line item for the members.

Director Conrad continued by explaining that in the fall of 2019, the NCDOT indicated that the allocation in FY 21 to the MPO is \$279,056. There is no more unobligated balance for PL funds to MPO's in NC. As part of the UPWP, the Federal government is requiring all MPO's to certify their transportation planning process on an annual basis.

Phil called members' attention to Attachment 3B which was a checklist for the CR MPO to certify the MPO transportation planning process. He reviewed the process and the self-certification checklist with the members. He continued by calling attention to Attachment 3C which was the Local Match Table and closed by reviewing the draft resolution adopting the UPWP which was included in their packet as attachment 3D.

With no further comments or questions, Mr. Wilmer Melton made a motion to recommend that the CRMPO TAC consider certifying the CR MPO transportation planning process and consider adopting the FY 2020-2021 UPWP. Mr. Ed Muire seconded the motion and the TCC members voted unanimously to approve.

### **2050 MTP Draft Goals and Objectives**

Director Conrad explained to the TCC members that with the adoption of the 2020-2029 TIP, the MPO will begin working on the update to the 2050 MTP. Part of this update Phil explained is the ongoing socioeconomic TAZ forecasts for population and employment. The 2045 MTP was adopted in March 2018 with a 4-year life currently. The next draft TIP will be released in January 2022, which will be a few months before the MTP deadline.

Phil continued by stating that the current adopted TIP will be the basis for the 2050 MTP in terms of project schedule horizon years and estimated costs. Every 4 years the MPO reviews the draft Goals and Objectives for inclusion in the next MTP. Phil reviewed the draft Goals and Objectives which were included as attachment 4 in their packets. After completing the review, Director Conrad asked for questions or comments. With none heard, Phil thanked the TCC members for the feedback that they had provided thus far. He closed by saying he will send out an email to get any final feedback available from members and bring back to a future meeting.

### **Reports/CRMPO Business**

**1. Local Reports - MPO/TPD/NCDOT Division 9 & 10** – Mr. Fred Haith, NCDOT Division 9 representative called members' attention to a spreadsheet included in their packets of project updates for Division 9. He said he had no additional information to add.

Mr. Stuart Basham, representative for Division 10 called the TCC members' attention to a spreadsheet of Division 10 project updates included in their packets. Stuart highlighted some of the ongoing projects in Division 10.

Mr. Andy Bailey, NCDOT TPD reported to the members that the CTP is currently being updated and that the City of Concord has already provided NCDOT with their updates. Director Phil Conrad also reminded other attending jurisdictions that they can provide their own updates as well.

**2. Project Suspension List Presentation - NCDOT** This item was postponed to a future meeting.

**3. 2050 TAZ Level SE Forecast** – Director Conrad reported that he has continued to get feedback from members to complete the forecast.

**4. 2020 Bicycle and Pedestrian Planning Grant Applications – Deadline May 19, 2020** – Mrs. Lorette Barren, FHWA reported that the 2020 Bike and Ped Grant Applications may be extended.

**5. US Census Day – April 1** – Director Conrad expressed concerns how the Coronavirus will impact the federal census response.

### **Informational Items**

- RIDER Transit, Rowan Express and Salisbury Transit Ridership Information – Phil called attention to the ridership information included in their packets
- Proposed STPBG Call for New Projects – Deadline April 30, 2020 – Director Conrad asked TCC members if they still were in agreement with the deadline date in light of the COVID-19 pandemic. After little discussion, Mrs. Erin Burris made a motion to move the deadline for accepting applications to June 1, 2020. Mr. Wilmer Melton seconded the motion and the TCC members voted unanimously to approve.
- P6.0 Identified Needs Project Forms – Deadline of June 19, 2020 may be moved.
- NC MPO Conference-April 22-24, 2020 in Greenville, NC has been postponed to end of July 2020.
- Next scheduled meeting is April 15, 2020.

With no further business to discuss, TCC Vice Chair Phillip Graham adjourned the March 18, 2020 meeting.